Flow Chart of activities in reference to RurbanSoft Integration with PFMS

1. Get the account opened for the State and well as cluster level following the SOP. The details of the accounts will be filled under 'Add SNA account' and 'Add Cluster Account' in PFMS Master Management.

2. The accounts opened as per SOP need to be registered on PFMS. PFMS will provide Agency Code and Agency Name for each and every accounts opened. For registering agency name in PFMS, the nomenclature followed for opening the accounts at the State and Cluster Level should be followed. (State Level Agency: State Name_SPMRM, Cluster Level Agency- State Name_SPMPM_District Name_Cluster Name). The Cluster Level Agency will be registered at the Block Level in PFMS. The entries of Agency Code and Agency Name will be done under 'State Agency Entry' and 'Cluster Agency Entry' in PFMS Master Management.

3. The taxes levied while making the payment to the vendor should be entered under 'PFMS Tax Entry' under PFMS Master Management.

4. The funds from earlier cluster level accounts need to be transferred to SNA account opened as per SOP. While transferring the funds from the cluster level accounts to SNA account, keep the separate record of CGF as well as Admin fund transferred to the SNA account. The amount will be entered under 'Add Opening Balance' under Fund Management in RurbanSoft.

5. Procurement of DSC by the Checker and Maker at State and Cluster Level. Type 2 DSC needs to be procured. DSC without encryption will be suitable for using at RurbanSoft, however, DSC with encryption will help the user to use DSC at several other portals. For DSC registration, two software should be installed in the system which can be downloaded from http://rurban.gov.in/rurbansoft/index.php/Public_home/public_downloads

   i. Open http://rurban.gov.in/rurbansoft/index.php/Public_home/public_downloads .
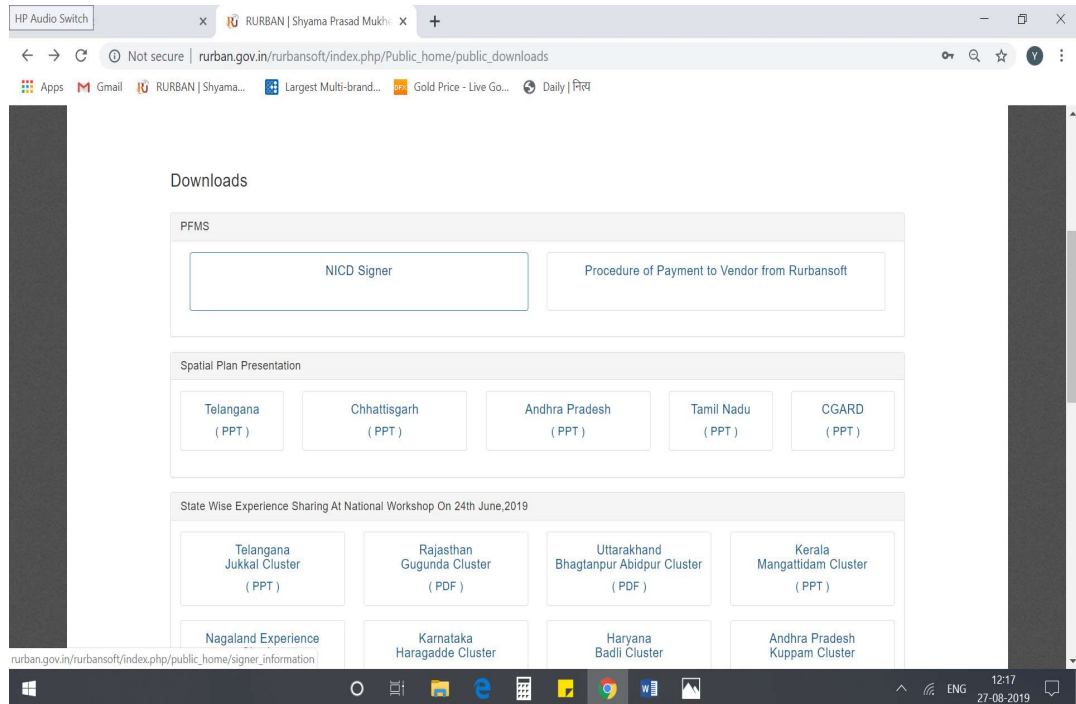
   ii. Click on NICD Signer
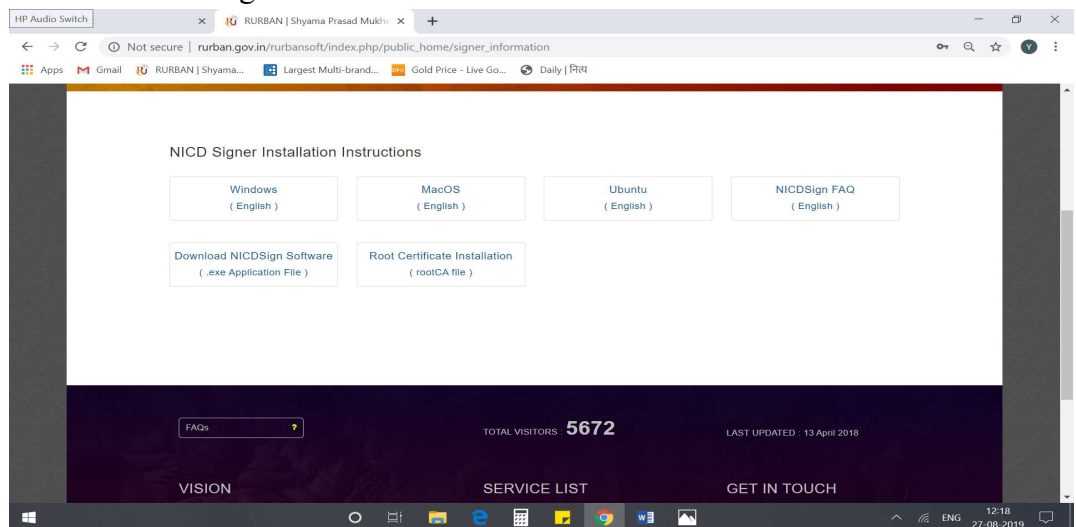
   iii. Download NICDSign Software and Root Certification Installation
   iv. Run both downloaded files in the system and install them.

6. DSC Registration of Checker at SNA Level:
    i.   Go to DSC Management for SNA
    ii. Click on DSC registration

    iii. Fill all the required information. The field with red asterisk are mandatory. Plug the DSC and click on verify certificate.
    iv. Select option of Generate DSC File.
    v.   Select Option of Signed DSC File using DSC.
    vi. Select the option of View/ Send DSC File. Using Send option, will send DSC file to PFMS. The response from PFMS may be checked under 'View DSC Response From PFMS'.
         Note: DSC of Maker at State Level Option is not available at RurbanSoft. The provision is being developed by the NIC.
7. DSC of Checker and Maker at Cluster Level
    i.   Click on 'Create District User' under User Management

ii. Under role select checker or maker.
iii. Fill other fields. The fields with red asterisk are mandatory.
iv. Giver the user ID and Password to the checker/maker.
v. Using the given id, the checker/maker will login into RurbanSoft.
vi. User will get the window as mentioned in 6 (ii). (Follow step 5 if needed)
vii. User will register the DSC.
viii. The DSC will be reflected under Approval of Maker/Checker DSC under DSC Management for SNA.
ix. The checker at cluster level will follow 6(iv) to 6 (vi) through his login id and password.
x. The DSC of maker at cluster level will only be approved by SNA login. The DSC of maker at cluster level will not be sent to PFMS for approval.